

# SCHOOL WEBSITE PRIVACY STATEMENT

## PRIVACY STATEMENT GAELSCOIL DONNCHA RUA

### WEBSITE OF GAELSCOIL DONNCHA RUA:

**Gaelscoil Donncha Rua** is committed to preserving the privacy of all visitors to **www.gdr.ie**. This privacy statement relates to our practices in connection with our website and is designed to assist you in understanding how we collect, use, and safeguard the personal information you provide to us and to assist you in making informed decisions when using our site and our services.

Gaelscoil Donncha Rua fully respects your right to privacy. We do not collect personal information/personal data about you when you visit our website unless you choose to provide that information to us when you click "**Send Message**" on our "**Déan Teagmháil Linn/Contact**" page.

By using this site, you consent to the collection and use of your information under the terms of this privacy statement which is in accordance with the Data Protection Acts 1988 to 2018, the European Communities (Electronic Communications Networks and Services) (Privacy and Electronic Communications) Regulations 2011 and the EU General Data Protection Regulation (GDPR). Please read the following privacy statement to understand how we use and protect the information that you choose to provide to us.

### WHAT INFORMATION DO WE COLLECT?

You may provide us with personal and some limited technical information when you choose to click "Send Message" on our "Déan Teagmháil Linn/Contact" page.

### INFORMATION, PERSONAL AND TECHNICAL, YOU CHOOSE TO PROVIDE

#### Personal Information

**Gaelscoil Donncha Rua** does not collect any personal data about you on this website, apart from your name, email address, and message which you volunteer to send us when you click "Send Message" on our "Déan Teagmháil Linn/Contact" page.

#### Technical Information

**Gaelscoil Donncha Rua** does not collect any technical data about you on this website, apart from the current date and time, and IP address of the device that you use to click "Send Message" on our "Déan Teagmháil Linn/Contact" page.

This limited technical information is available to us via our internet service provider and it is automatically appended to your message.

Please note, an IP address is a unique number that is automatically assigned to your device (computer/phone/tablet) when you use the internet.

#### How Do We Use the Information That You Provide to Us?

The personal information you provide is only used by **Gaelscoil Donncha Rua** to respond to your message, or contact you, or answer any queries which you raise, or to address any other feedback which you send us.

The technical information that we gather from your message is only used by **Gaelscoil Donncha Rua** to identify spam.

### **Disclosure to Other People:**

We do not disclose, sell or distribute any information which you send to us to any third parties. Unless required to do so by law, we will not otherwise share, sell or distribute any of the information you provide to us without your consent.

## **COOKIES**

Your browser will give you the option of preventing websites using cookies, or deleting cookies that have been accepted. Your browser's help service or help manual will show you how this is done. If you do not want your browser to accept cookies, you can "turn off" the cookie acceptance setting on your browser. However you must note that this may stop our website from working properly on your device. If you do not change your browser settings to refuse cookies, our website may issue cookies when you visit certain pages on our website. If you continue to use our website, you agree and consent to our use of cookies on your device.

### **What is a cookie?**

A cookie is a small text file that may be stored on your device that contains data related to a website you visit. It may allow a website "remember" your actions or preferences over a period of time, or it may contain data related to the function or delivery of the site. Cookies can be set by the owner of the website or in some cases by third party services the website owner allows to present other information, run content, or provide other functionality such as analytics.

Further information on cookies can be found at:

[http://ec.europa.eu/ipg/basics/legal/cookies/index\\_en.htm](http://ec.europa.eu/ipg/basics/legal/cookies/index_en.htm)

### **How are they used on this site?**

www.gdr.ie uses cookies only for functionality that is strictly necessary for services that are explicitly requested by the user for their session as per Regulation 5(5), SI 336 of 2011 - the ePrivacy Regulations.

This website uses session cookies. Session cookies are used to deliver the basic functions of a website i.e. to allow pages to remember technical changes or selections you may make between pages. Session cookies are temporary cookies and are generally erased when you close your browser.

www.gdr.ie is built using PHP. It is a programming and scripting language that creates dynamic interactive websites. Our website uses PHPSESSID which is a session cookie native to PHP. PHPSESSID contains a 26 character string which is the unique identification number/ID of the session between you and our website.

A session is required for the information you enter on our "Déan Teagmháil Linn/Contact" page. For instance, if you complete the form incorrectly, a message will be stored and presented to you to indicate the errors in the form. Also, when you complete the form successfully, a message is stored and presented to you which thanks you for contacting us.

**Please note, www.gdr.ie does not use any third party or persistent cookies.**

## **SECURITY**

We employ security measures to protect your information from access by unauthorised persons and to guard against unlawful processing, accidental loss, destruction and damage and we will do our best to ensure that all records we hold remain secure in line with our obligations under Data Protection Acts 1988 to 2018. We take our security responsibilities seriously, employing appropriate physical and technical measures. We review our security procedures regularly

## **RETENTION**

We do not retain your personal data for longer than it is necessary for us to comply with the purpose for which you gave it to us. Any personal data which you provide to us using this website

will be used in line with the purposes for which you provided it and after this purpose has been completed, we will delete your personal data.

## **ACCESSING YOUR INFORMATION**

You are entitled to see the information we hold about you. On written request, we supply copies of your personal data, which you may have supplied to us using our website. If you wish to obtain copies of this personal data, you should write to the Board of Management of Gaelscoil Donncha Rua at Bóthar na Linne, Sionna, Co. An Chláir and ask that it provides you with an Access Request Form. Your request will be dealt with as soon as possible and will not take more than a month to process. If you discover that Gaelscoil Donncha Rua holds inaccurate information about you, you can request that we correct/delete that information.

## **WEBSITES LINKED TO OUR WEBSITE**

Our website may, from time to time, contain links to and from third party websites. We are not responsible for the practices employed by websites linked to or from our website nor the information or content contained therein. Often links to other websites are provided solely as pointers to information on topics that may be useful to the users of our website

Please remember that when you use a link to go from our website to another website, our Privacy Statement is no longer in effect. Your browsing and interaction on any other website, including websites which have a link on our website, is subject to that website's own rules and policies. Please read over those rules and policies before proceeding

By using our website you consent to our collection and use of your personal information as described in this Privacy Statement. If we change our privacy policies and procedures, we will post those changes on our website to keep you abreast of any developments

### **Contacting Us**

If you are concerned about how your personal data is processed by our website, please bring your concerns to our attention using the contact details below:

The Board of Management,  
Gaelscoil Donncha Rua,  
Sionna,  
Co.An Chláir  
061-363165  
or by email to **[gaelscoildrua@gmail.com](mailto:gaelscoildrua@gmail.com)**